

Message

From: Dourson, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=BB29BF491D9A4C3AB569022BCD205A0A-DOURSON, MI]
Sent: 10/20/2017 7:29:16 PM
To: Beck, Nancy [Beck.Nancy@epa.gov]
Subject: Re: Dourson Car access.

Thanks again!

Sent from my iPhone

On Oct 20, 2017, at 2:50 PM, Beck, Nancy <Beck.Nancy@epa.gov> wrote:

We'll keep working on this, but in the meantime it looks like we can get a car for you and Charlotte on Monday.

Nancy B. Beck, Ph.D., DABT
Deputy Assistant Administrator, OCSPP
P: 202-564-1273

Ex. 5 Deliberative Process (DP)

beck.nancy@epa.gov

From: Morina, Lenée
Sent: Friday, October 20, 2017 2:16 PM
To: Beck, Nancy <Beck.Nancy@epa.gov>; Aldridge, Matthew <Aldridge.Matthew@epa.gov>; Marshall, Venus <Marshall.Venus@epa.gov>; Shields, Kendrick <Shields.Kendrick@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>; Munoz, Charles <munoz.charles@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Dourson Car access.

Good afternoon Nancy,

I hope all is well. I received your email and voicemail regarding transportation for Dr. Dourson. Matt Aldridge is correct, senior advisors do not have access to the executive motorpool (EMP). The EMP does not have the resources to provide transportation for employees outside those listed in the SOP which I believe Matt shared with you. If not, please let me know and I will provide you with a copy. Per your voicemail, you stated that Dr. Dourson will be attending a meeting on your behalf at Potomac Yard. Since that is the case, I will approve transportation for Dr. Dourson for this meeting. FYI, I have spoken with my director, Gayle Jefferson, and she supports my response. I have cc her on the email. If you have any questions, please let me know.

Hi Matt,

Would you please schedule transportation for Dr. Dourson. If you have any questions, please let me know.

Thanks

Lenée' Morina
Branch Chief, Headquarters Services Branch

Facilities Management Services Division
Office of Administration/OARM
U.S. Environmental Protection Agency
202-564-5304 (desk)

4 Ex. 5 Deliberative Process (DP)

From: Beck, Nancy
Sent: Thursday, October 19, 2017 6:42 PM
To: Aldridge, Matthew <Aldridge.Matthew@epa.gov>; Marshall, Venus <Marshall.Venus@epa.gov>; Shields, Kendrick <Shields.Kendrick@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>; Munoz, Charles <munoz.charles@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>
Subject: RE: Dourson Car access.

Thank you. I just left Lenee a message.

Regards,
Nancy

Nancy B. Beck, Ph.D., DABT
Deputy Assistant Administrator, OCSPP
P: 202-564-1273
M: 202-731-9910
beck.nancy@epa.gov

From: Aldridge, Matthew
Sent: Thursday, October 19, 2017 2:33 PM
To: Beck, Nancy <Beck.Nancy@epa.gov>; Marshall, Venus <Marshall.Venus@epa.gov>; Shields, Kendrick <Shields.Kendrick@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>; Munoz, Charles <munoz.charles@epa.gov>
Subject: RE: Dourson Car access.

Mrs. Beck,

Our Branch Chief is Lenee Morina, she might be reach at 564-5304. Please let us know if might be any further assistance.

Best Regards,

Matthew Aldridge
DC Tours Transportation/U.S.EPA
Project/Fleet Manager
Room: B1.12-A5 RRB
Desk: (202)-564-2343
Main: (202)-564-2931
aldridge.matthew@epa.gov
Program Officer: Brenda Randall

From: Beck, Nancy
Sent: Thursday, October 19, 2017 1:43 PM

To: Aldridge, Matthew <Aldridge.Matthew@epa.gov>; Marshall, Venus <Marshall.Venus@epa.gov>; Shields, Kendrick <Shields.Kendrick@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>; Munoz, Charles <munoz.charles@epa.gov>
Subject: RE: Dourson Car access.

Matthew,
Please advise what Branch Chief you are referring to and I'd be happy to work with the correct person to ensure Dr. Dourson has access.

Many thanks,
Nancy

Nancy B. Beck, Ph.D., DABT
Deputy Assistant Administrator, OCSP
P: 202-564-1273

Ex. 5 Deliberative Process (DP)

beck.nancy@epa.gov

From: Aldridge, Matthew
Sent: Thursday, October 19, 2017 1:40 PM
To: Marshall, Venus <Marshall.Venus@epa.gov>; Shields, Kendrick <Shields.Kendrick@epa.gov>
Cc: Beck, Nancy <Beck.Nancy@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>
Subject: RE: Dourson Car access.

Mrs. Marshall,

Please see the attached SOP, these are the directives given by the Branch Chief. Listed are the parties we are able to utilize the EMP. Any changes need to be approved by the Branch Chief or Program Officer.

Thank you,

Matthew Aldridge
DC Tours Transportation/U.S.EPA
Project/Fleet Manager
Room: B1.12-A5 RRB
Desk: (202)-564-2343
Main: (202)-564-2931
aldridge.matthew@epa.gov
Program Officer: Brenda Randall

From: Marshall, Venus
Sent: Thursday, October 19, 2017 1:15 PM
To: Aldridge, Matthew <Aldridge.Matthew@epa.gov>; Shields, Kendrick <Shields.Kendrick@epa.gov>
Cc: Beck, Nancy <Beck.Nancy@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>
Subject: FW: Dourson Car access.

FYI – Please see the note below from Charles Munoz. Apparently, Michael Dourson does qualify for car service as a Senior Advisor to the Administrator. I'll be sending a request for car service.

Thanks,

Venus Marshall
Office of the Assistant Administrator
Office of Chemical Safety and Pollution Prevention, OCSPP
Room 3130 - EPA East, MC 7101M
Phone: 202-564-8542
Fax: 202-564-0801
marshall.venus@epa.gov

From: Beck, Nancy
Sent: Thursday, October 19, 2017 10:48 AM
To: Hanley, Mary <Hanley.Mary@epa.gov>; Marshall, Venus <Marshall.Venus@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>
Cc: Bertrand, Charlotte <Bertrand.Charlotte@epa.gov>; Wise, Louise <Wise.Louise@epa.gov>
Subject: FW: Dourson Car access.

Venus,
Hopefully this note from Charles clarifies any confusion.

Thanks.

Nancy B. Beck, Ph.D., DABT
Deputy Assistant Administrator, OCSPP
P: 202-564-1273

Ex. 5 Deliberative Process (DP)

beck.nancy@epa.gov

From: Munoz, Charles
Sent: Thursday, October 19, 2017 10:08 AM
To: Beck, Nancy <Beck.Nancy@epa.gov>
Subject: RE: Dourson Car access.

Nancy,

Dr. Dourson can have access to the car service as a Senior Advisor to the Administrator.

Charles Munoz
White House Liaison
Environmental Protection Agency
202-380-7967

From: Beck, Nancy
Sent: Thursday, October 19, 2017 10:04 AM
To: Munoz, Charles <munoz.charles@epa.gov>
Subject: Dourson Car access.

Charles,

Can you please confirm that as Advisor to the Administrator Mike Dourson can have car access?

Thank you,

Nancy

Nancy B. Beck, Ph.D., DABT
Deputy Assistant Administrator, OCSPP
P: 202-564-1273

Ex. 5 Deliberative Process (DP)

beck.nancy@epa.gov

From: Marshall, Venus

Sent: Thursday, October 19, 2017 10:03 AM

To: Keller, Kaitlin <keller.kaitlin@epa.gov>; Hanley, Mary <Hanley.Mary@epa.gov>

Cc: Jakob, Avivah <Jakob.Avivah@epa.gov>; Beck, Nancy <Beck.Nancy@epa.gov>

Subject: RE: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Oh boy, I was told by the motor pool that Michael Dourson doesn't qualify to cars from the motor pool until he's confirmed has as the Assistant Administrator for OCSPP.

Thanks,

Venus Marshall

Office of the Assistant Administrator

Office of Chemical Safety and Pollution Prevention, OCSPP

Room 3130 - EPA East, MC 7101M

Phone: 202-564-8542

Fax: 202-564-0801

marshall.venus@epa.gov

From: Keller, Kaitlin

Sent: Thursday, October 19, 2017 9:51 AM

To: Marshall, Venus <Marshall.Venus@epa.gov>; Hanley, Mary <Hanley.Mary@epa.gov>

Cc: Jakob, Avivah <Jakob.Avivah@epa.gov>

Subject: RE: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Venus,

Nancy said in the huddle yesterday that the motor pool does provide transportation for Michael Dourson, as he is an Advisor to the Administrator.

Thanks,

Kaitlin

From: Marshall, Venus

Sent: Thursday, October 19, 2017 8:31 AM

To: Hanley, Mary <Hanley.Mary@epa.gov>

Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <Jakob.Avivah@epa.gov>

Subject: RE: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Mary,

The Organophosphate and the Neonicotinoid Briefings are already scheduled on Charlotte's calendar for Monday, October 23rd but the motor pool will not provide transportation to these meetings unless Nancy is attending the meetings.

Thanks,

Venus Marshall
Office of the Assistant Administrator
Office of Chemical Safety and Pollution Prevention, OCSPP
Room 3130 - EPA East, MC 7101M
Phone: 202-564-8542
Fax: 202-564-0801
marshall.venus@epa.gov

From: Hanley, Mary
Sent: Thursday, October 19, 2017 8:05 AM
To: Marshall, Venus <Marshall.Venus@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Jakob, Avivah <jakob.avivah@epa.gov>
Subject: Re: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Miss Venus, that's right. But she wants these meetings to be scheduled off of Charlotte's calendar and to include Mike. Hope this helps.

Cheers

M

Sent from my iPhone

On Oct 19, 2017, at 7:56 AM, Marshall, Venus <Marshall.Venus@epa.gov> wrote:

Hi Kaitlin,

I recall Nancy stating in one of the staff meetings that she's scheduled for Jury Duty and will not be in the office on Monday, October 23rd.

Thanks,

Venus Marshall
Office of the Assistant Administrator
Office of Chemical Safety and Pollution Prevention, OCSPP
Room 3130 - EPA East, MC 7101M
Phone: 202-564-8542
Fax: 202-564-0801
marshall.venus@epa.gov

From: Keller, Kaitlin
Sent: Wednesday, October 18, 2017 5:42 PM

To: Jakob, Avivah <Jakob.Avivah@epa.gov>; Marshall, Venus
<Marshall.Venus@epa.gov>
Cc: Hanley, Mary <Hanley.Mary@epa.gov>
Subject: RE: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Venus,

Could you please also schedule Monday transport?

Monday 10/23

Transport from HQ to PY, **Pick up at HQ: 11:45am**

Transport back to HQ, **Pick up at PY: 2:05pm**

Thanks,
Kaitlin

From: Jakob, Avivah
Sent: Tuesday, October 17, 2017 2:49 PM
To: Marshall, Venus <Marshall.Venus@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Hanley, Mary <Hanley.Mary@epa.gov>
Subject: RE: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Also, please schedule transportation to and from PY (minivan preferable)

From: Jakob, Avivah
Sent: Tuesday, October 17, 2017 2:48 PM
To: Marshall, Venus <Marshall.Venus@epa.gov>
Cc: Keller, Kaitlin <keller.kaitlin@epa.gov>; Hanley, Mary <Hanley.Mary@epa.gov>
Subject: FW: Request for Bertrand and Dourson Briefing on Monday 10/23 12-2 pm

Venus please schedule the following meetings for Monday. The invite some come from Charlotte's Calendar

Meeting Request from: Charlotte Bertrand

Title: Organophosphate Briefing

Date and Time: Monday 10/23, 12-1pm

Where: PY – Venus please work w/ Shannon on a room

Invite: Michael Dourson, Rick Keigwin, Yu-ting Guilaran, Charles (Billy) Smith, Neil Anderson, Kelly Sherman, Nicole Zinn, Ricardo Jones, Steven Snyderman, Dana Vogel, Elissa Reaves, Jeff Dawson, Marietta Echeverria, Brian Anderson, Justin Housenger, Wynne Miller, Anita Pease, Kara Welch, TJ Wyatt, aClayton Myers. (CC. Nancy beck, Louise wise, Kaitlin Keller, Avivah Jakob, Darlene Dinkins, Shannon Jewel)

Meeting Request from: Charlotte Bertrand

Title: Neonicotinoid Briefing

Date and Time: Monday 10/23, 1-2pm

Where: PY – Venus please work w/ Shannon on a room

Invite: Michael Dourson, Rick Keigwin, Yu-ting Guilaran, Charles (Billy) Smith, Neil Anderson, Kelly Sherman, Nicole Zinn, Ricardo Jones, Steven Snyderman, Dana Vogel, Elissa Reaves, Jeff Dawson, Marietta Echeverria, Brian Anderson, Justin Housenger,

Wynne Miller, Anita Pease, Kara Welch, TJ Wyatt, aClayton Myers. (CC. Nancy beck,
Louise wise, Kaitlin Keller, Avivah Jakob, Darlene Dinkins, Shannon Jewel)